

## **Course transfer policy**

Students transferring a community college biology course that is offered at KU at the Jr/Sr level (courses numbered 300 or above) may petition to have the transfer course substitute for the KU course as part of their biology degree requirements. For a petition to be considered, 1) the grade earned in the transferring course must be an "A" and 2) a syllabus for the transferring course and a copy of final exam questions from the transferring course must be submitted to the Director of the Undergraduate Biology Program. Petitions will be reviewed by a committee of biology faculty who teach the KU course that is the petition's target. This policy is open to KU biology majors only and a successful petition results in an internal substitution only. No transcript change will occur and Jr/Sr credit will not be earned. The committee's decision is final.